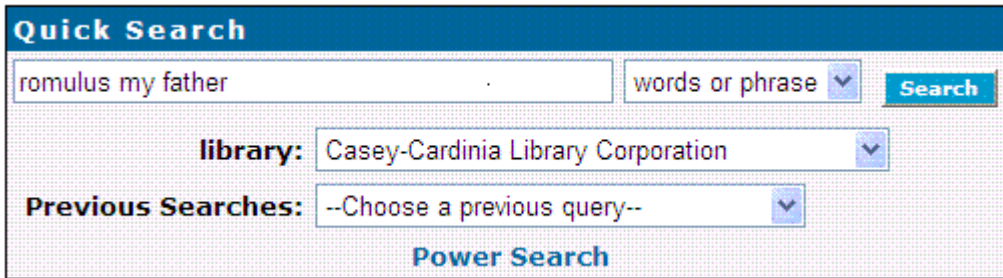


## 5. How do I search for books/dvds/cds/magazines/audio books.....?

There are two ways you can search the catalogue. **Quick Search** is useful if you already know the name or title of the item you are looking for. **Power Search** is useful if you are researching a subject or would just like to browse the collection.

### Quick Search in iBistro

Quick Search allows you to perform a simple search of authors, subjects or titles



**Quick Search**

romulus my father words or phrase Search

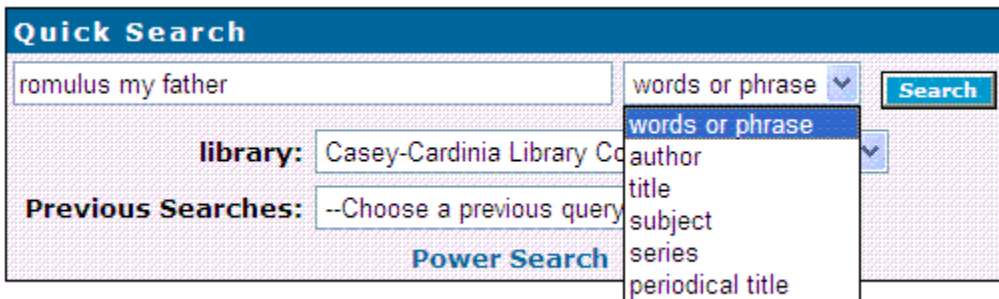
library: Casey-Cardinia Library Corporation

Previous Searches: --Choose a previous query--

Power Search

Type in your search in the search box.

You can leave the search as a **words or phrase** search or you can click on the blue arrow next to the box and select **author**, **title**, **subject**, **series** or **periodical title**. Choose whichever search is appropriate. *If you are unsure, leave it as words or phrase.*



**Quick Search**

romulus my father words or phrase Search

library: Casey-Cardinia Library Co

Previous Searches: --Choose a previous query

Power Search

- words or phrase
- author
- title
- subject
- series
- periodical title

Click the blue **Search** button.

This will give you a new screen showing you the list of results for that search.

## Search Results

words or phrase "romulus father" search found 3 titles.

#1		2004
<a href="#">Details</a>	<b>Romulus my father, Raimond Gaita</b> Walker, Ross.	
<a href="#">Keep</a>		
#2		1999
<a href="#">Details</a>	<b>Romulus, my father (talking book) [sound recording]</b> Gaita, Raimond, 1946-	
<a href="#">Keep</a>	No copies currently available.	
#3		1998
<a href="#">Details</a>	<b>Romulus, my father</b>	
<a href="#">Keep</a>	2 copies available at Emerald and Pakenham	

In order to find out where the item is in the library click on the blue [Details](#) button.

<a href="#">Item Information</a>	<a href="#">Catalogue Record</a>
<b>Romulus, my father</b>	
Publisher: Text Publishing, Pub date: 1998. Pages: 207 p. ; ISBN: 1875847618 Item info: 2 copies available at Emerald and Pakenham.	
<b>Holdings</b>	<a href="#">Change Holdings Display</a>
<b>Narre Warren</b>	
<a href="#">Copy Material Location</a>	
B 304.894049 GAI	1 Book Due: 5/2/2007
<b>Emerald</b>	
<a href="#">Copy Material Location</a>	
B 304.894049 GAI	1 Book On shelf - Biography
<b>Pakenham</b>	
<a href="#">Copy Material Location</a>	
B 304.894049 GAI	1 Book On shelf - Biography
	2 Book Due: 21/6/2007

**Holdings** will tell you which library branches hold a copy of the item.

The **call number** will tell you whereabouts on the shelves you will find the item.

**Material** will tell you if the item is a book or a dvd or a magazine etc.

**Location** tells you if the item is currently available or if its on loan, on hold for someone else or transferring between libraries.

## Browse search in iBistro

Browse Search allows you to browse author, title, subject, series or periodical title at a specific branch library or all of Casey Cardinia Libraries.

**Quick Search**

words or phrase

library: Casey-Cardinia Library Corporation

**Power Search**

Click on **Power Search**

**Catalogue Searches**

Browsing

Call Number

Click on **Browsing**

**Browsing**

Browse on:

library: ALL

Clicking on the drop down menu next to the **library** box allows you to specify which library service or which library branch you wish to search.

**Browsing**

Browse on: karate

library: Narre Warren

Type in what a search term that you wish to browse and then click on the **author**, **title**, **subject**, **series** or **periodical title** box below to start the search.

Catalogue Browse by Subject: "karate"	
Karaoke.	2
Karate	14
Karate for children--Juvenile literature	3
Karate--Handbooks, manuals, etc.	1
Karate--Juvenile literature.	7
Karate--Rules	1
Karate--Training.	1
(Karl Raimund), 1902- Popper, Karl R.	1


The results will list all the hits for those subjects that contain the search term you chose. The number listed on the right indicates how many titles on the subject are held at the library you chose. In this case Narre Warren library has **14** items on the subject **karate**. By clicking on the word **karate** the items will be displayed.

**Search Results** "Karate" search found 14 titles.

#1

**Kobudo-bo-jutsu : technique-training-katas**  
Kogel, Helmut.

1 copy available at Narre Warren in On shelf - Non-Fiction

2006 

Clicking on **Details** will tell you where in the library the book can be found.

**Holdings** will tell you which library branches hold a copy of the item.

The **call number** will tell you whereabouts on the shelves you will find the item.

**Material** will tell you if the item is a book or a dvd or a magazine etc.

**Location** tells you if the item is currently available or whether somebody has borrowed it at the moment.

### Search tips

To search for **CDs** by a particular artist type in the name of the artist plus the phrase "and cd"

Quick Search		
<input type="text" value="U2 and cd"/>	words or phrase ▼	<input type="button" value="Search"/>

To search for a **DVD** title type in the name of the dvd plus the phrase "and dvd"

Quick Search		
<input type="text" value="shrek and dvd"/>	words or phrase ▼	<input type="button" value="Search"/>

To search for a **VIDEO** title type in the name of the video/or the artist plus the phrase “and video”

**Quick Search**

The same search strategy applies to searching for a particular book by a specific author and a particular book. Really useful if you can remember part of the author’s name and part of the title.

**Quick Search**

Typing in the search “crace and larder” means that iBistro will combine a search of the “author field” and the “title field” to give the following result.

**Search Results**

words or phrase "crace and larder" search found 2 titles.

#1		2001
<input type="button" value="Details"/>	<b>The Devil's larder</b> Crace, Jim.	
<input type="button" value="Keep"/>	1 copy available at Narre Warren in On shelf - Large Print	
#2		2001
<input type="button" value="Details"/>	<b>The devil's larder</b> Crace, Jim.	
<input type="button" value="Keep"/>	No copies currently available.	

iBistro has located the book by “Jim Crace” called “The Devil’s Larder”.