

Application for Membership

Surname: Mr/Mrs/Ms/Miss _____

First name: _____ Middle name: _____ Preferred Name: _____

Postal Address _____

Postcode _____

Residential Address (If PO Box used above) _____

Postcode _____

Home phone: _____ Mobile: _____

Work phone: _____ Date of Birth: _____ M / F _____

Your library card needs a PIN (personal identification number) between 4 and 10 alpha and/or numeric characters _____

Email Address [print clearly – write it as it would be typed] _____

Would you like to receive Hold notices by: **Email Yes No** or **SMS Yes No**

Language spoken at home: _____

I apply to use the library and agree to the conditions of use of the Casey-Cardinia Library Corporation (overleaf), including the Internet Conditions of Use. I accept responsibility for any library materials borrowed on my membership or guarantor card/s and any charges incurred in using the library.

Signature _____

Please complete this area if applicant/s is under the age of 18

Parent/Guardian's name: _____

Mr/Mrs/Ms/Miss _____

Address (if different) _____

Postcode _____ Phone _____

Would you like children's Hold notices **Emailed** to you? **Yes No** or **SMS Yes No**

Office Use Only

Barcode **A**

I.D. Licence # _____ Other _____

Staff initials _____ Date _____

Other family members (under 18) who wish to join

SURNAME _____ FIRST NAME _____

MIDDLE NAME _____ PREFERRED NAME _____

DATE OF BIRTH _____ PIN _____ M / F _____

A _____

SURNAME _____ FIRST NAME _____

MIDDLE NAME _____ PREFERRED NAME _____

DATE OF BIRTH _____ PIN _____ M / F _____

A _____

SURNAME _____ FIRST NAME _____

MIDDLE NAME _____ PREFERRED NAME _____

DATE OF BIRTH _____ PIN _____ M / F _____

A _____

CONDITIONS OF USE

By signing the Casey-Cardinia Library Corporation membership form you agree to:

- ▶ Accept responsibility for all items borrowed on your card or guaranteed cards.
- ▶ Present your membership card to borrow or use any restricted services including electronic resources.
- ▶ Pay all applicable fees and charges, including replacement costs for lost, stolen or damaged items and report any damaged items, and to pay the current charge per page for any printouts.
- ▶ Notify and provide proof of a change of address.
- ▶ Report a lost membership card immediately. You will be held responsible for any items borrowed on your card until the loss is reported. A charge applies for a replacement card.
- ▶ Return or renew items by the due date or pay applicable overdue charge.
- ▶ Abide by the licensing/Copyright Agreement enclosed in electronic resources whether borrowing or using them in the library. Specific licences require users to delete all files loaded onto your computer.
- ▶ Respect the rights of other library users.
- ▶ Respect the right of library staff to issue instructions or apply conditions to the use of library resources.
- ▶ Casey-Cardinia Library Corporation is not responsible for any loss or damage resulting from the use of library materials, use of a workstation or transmission of computer viruses that may occur through use of any electronic resources. In no event shall Casey-Cardinia Library Corporation be liable for any damages arising out of, or related in anyway to, the use or inability to use software.

In addition to the conditions of use of the Library service, these conditions apply to the use of Internet and computer workstations.

- ▶ Access to the Internet and electronic resources is free. Users wishing to print must pay the current charge per page.
- ▶ You must use your own library card to make an internet booking.
- ▶ Material displayed on the screen must be appropriate to a public access site and users are not to adjust, change or tamper with settings on the workstations or printers.
- ▶ No more than two people at a time are to use a workstation and children age 12 and under must be booked on by an adult.
- ▶ Parents/guardians are responsible for the use of workstations and content accessed by people under the age of 18.
- ▶ Users wishing to save data may use their own disk or may purchase a disk from the library at a minimal cost.
- ▶ No liability is accepted for any loss or damage caused by the use of the workstation or by the transmission of computer viruses.
- ▶ A breach of any of these conditions of use will result in the withdrawal of membership privileges.